



CODE: FD19

Rev: C

Date: 6/18/20

Subcontractor Communication of Performance

1.0 Definition of Terms:

1.1 The term “shall”, “will” and “may” are used with specific intent throughout these documents and will observe the following rules:

- 1.1.1 Requirements defined using “shall” in the text are mandatory requirements and are considered to be binding and require formal verification. Departure from such a requirement is not permissible without formal agreement between Subcontractor and CSPI.
- 1.1.2 Requirements defined using “will” in the text expresses provision or service by CSPI or an intention by CSPI in connection with a requirements of this document, The Subcontractor is implicitly authorized to relay on such service or intention.
- 1.1.3 The word “may” in the text expresses a permissible practice or action. It does not express a requirement of this document.

2.0 CSPI shall provide performance feedback to its Subcontractors in the following manner:

- 2.1 The Subcontractor will be notified of a nonconformance
- 2.2 The Subcontractor’s performance is based on the nonconformance activity against the receipts.
- 2.3 Performance below 75% in both quality and delivery may result in any and or all of the following actions by CSPI:
 - 2.3.1 Issuance of a Corrective Action
 - 2.3.2 Suspension of procurement activities until resolution of the issue
 - 2.3.3 Disqualification of the Subcontractor

This document is an integral part of the purchase order. The revision in effect at the time of the purchase order was placed applies.